

The Town of Cochrane Library Board

Meeting Minutes

Date: February 13, 2024

Time: 7:00 p.m.

Place: Cochrane Library

Attendance: Rhonda Newman, Charles Love, Christopher Gillespie, Hank Pilotte, Christina Caouette, Monique Fiedler-Sills (Library Director), Michael Mathyk (Guest)

1. Call to Order – 19:03

2. Adoption of Agenda

- a. Additions to Agenda
- b. Approval of Agenda – **Moved Christopher Gillespie, Seconded Christina Caouette, Approved**

3. Minutes Approval from Last Meeting

- a. Approval of Minutes from Jan 9, 2024 – **Moved Christina Caouette, Seconded Charles Love, Approved**

4. Items for Information

- a. Public Library Services Branch (PLSB) Annual Report and Survey
- b. Town of Cochrane Council Highlights: January 2024

5. New Business

- a. PLSB Annual Report and Survey Approval

Motion to approve the PLSB Annual Report and Survey with the amended library card holder numbers - Moved Christopher Gillespie, Seconded Hank Pilotte- Approved

6. Reports

- a. Library Director Report
- b. Subcommittees

- i. Finance

Had a committee meeting a week ago. There was a presentation on the cash flow for the year that is looking good. We are currently waiting on the January statements. Signing officers have had to change due to the new board.

- ii. Advocacy

Review of the Advocacy plan. Discussions around how to raise community awareness of the Library's needs. The Board is looking at how to engage with

*councilors and meet with them quarterly to bring awareness.
State of the Town - We have been invited. The Library will be running a booth.
Key messages about what the Library needs and how people can help will be
sent to Trustees for discussion.*

iii. Personnel

This Committee has not met yet but will meet in the near future.

iv. Policy

*This Committee has not met yet but will meet in the near future. Some new policies
will be coming up for the policy committee for review and comment in the near
future. The members are Rhonda, Kirsten, Charles, and Christopher. The Reserve
Policy is coming up.*

v. Friends

*Met with Chantal, Executive Director of Friends of the Library – working on a
concise plan for who does what on fundraising. Attended their AGM. They have
some great ideas. Two possible new members attended. The Friends will be
applying to the Monumental Tournament of Aces for funding for a library needs
assessment.*

7. Public Question Period – No questions

8. Next Meeting & Adjournment

Next meeting is March 12, 2024

Adjourned at 19:14

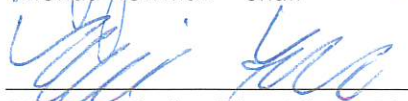
Minutes approved by:



Rhonda Newman – Chair

Date

Mar 12/24



Monique Fiedler-Sills – Library Director

Date

March 12/24