



Nan Boothby Memorial Library  
405 Railway Street West  
Cochrane, Alberta T4C 2E2  
cochranepubliclibrary.ca

# Cochrane Library Board Minutes



October 19, 2006

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## PRESENT

Mr. Adamo Cocuzzoli – Chair  
Ms. Gail Hood – Treasurer  
Ms. Mary Lou Davis – Acting Secretary  
Ms. Sarah Wright-Leete  
Mr. Murray Mitchell  
Mr. Nicholas David

## ABSENT

Mr. Richard Broatch – Secretary

All guests who were potential new board members were introduced, discussed with the board what is involved in being a board member and invited to stay for this meeting.

1. **Call to order** – 1935 hrs.
2. **Approval of the Minutes**
3. **Adoption of the Minutes**
4. **Business arising from the minutes**

a) **Marigold**

Ms. Theresa Turner, presenting on Marigold as a member of the Cochrane community. This was a follow up to the paper presentation she gave to the board via Mary Lou Davis at the September board meeting. A very detailed discussion ensued covering costs, benefits and budget implications.

Ms. Hood to find out if Marigold fees can be paid quarterly or must the year's fees be all up front.

A motion was made by **Ms. Davis** to task the finance committee to rework the 2007 budget to include Marigold for 2007 and meet with the board Sunday evening, October 22<sup>nd</sup> for Board Approval.

SECOND: **Ms. Wright-Leete**

ALL IN FAVOUR

5. **New Business**

a) **Cochrane Library Board Applications**

A motion was made by **Ms. Davis** to go in camera at 2145 hrs.—in accordance with Section 17 the Freedom of Information and Protection of Privacy Act: *disclosure harmful to personal privacy*.

A motion was made to come out of camera by **Ms. Davis** at 2202 hrs.

A motion was made by **Ms. Hood** to recommend to Town Council Marianne Rossetti and Barbara Blackmore for the 2 vacant positions on the board.

SECOND: **Mr. David**

ALL IN FAVOUR

A motion was made by **Mr. David** to have the Library Board Chair send a letter to all four candidates that applied for board positions thanking them for their interest and in the event of a vacancy in future would let their name stand.

SECOND: **Ms. Hood**  
ALL IN FAVOUR

Ms. Davis left the meeting at 2200 hrs. for family reasons.

b) **Agenda, Minutes and Attachments for Board Meetings**

A motion was made by **Ms. Hood** that the board requires the agenda, minutes and attachments be made available 1 week before the board meeting. Attachments should be numbered according to the agenda item.

SECOND: **Mr. Mitchell**  
ALL IN FAVOUR

6. Reports

- a) **Treasurer's Report**—Ms. Hood
- b) **Strategic Planning Report**
- c) **Collections Report**—Mr. David
- d) **Building Report** – Mr. David
- e) **Fund Raising Report**—Ms. Hood
- f) **Librarian's Report**—Mr. Dalwood
- g) **Policy and Procedure Report**—**Mr. Cocuzzoli**
- h) **Personnel Report**—Mr. Dalwood
- i) **Town of Cochrane Report**—Ms. Davis

A motion was made by **Mr. David** to accept all committee reports as information.

SECOND: **Ms. Wright-Leete**  
ALL IN FAVOUR

7. **CORRESPONDENCE**

Ms. Hood advised that written confirmation of the grant from the province in the amount of \$54,432 was deposited to the Library account on August 14, 2006.


8. **In Camera**

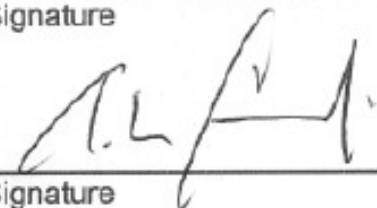
Please see Item 5 (a).

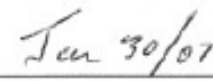
9. **Adjournment**

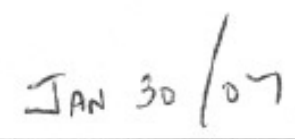
A motion was made by **Mr. David** to adjourn the meeting at 2230 hrs.

SECONDED: **Ms. Wright-Leete**  
ALL IN FAVOUR

  
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Signature

  
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Signature

  
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Date

  
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Date