



Nan Boothby Memorial Library
405 Railway Street West
Cochrane, Alberta T4C 2E2
cochranepubliclibrary.ca

Cochrane Library Board Minutes



February 16th, 2006

PRESENT

Ms. Maura Maguire – Chair
Mr. Murray Mitchell – Vice-Chair
Mr. Dick Broatch – Secretary
Mr. Troy Adams – Treasurer
Mr. Nicholas David
Ms. Mary Lou Davis – Town of Cochrane Rep.
Ms. Gail Hood

Mr. Adrian Dalwood – Librarian

ABSENT

Mr. Adamo Cocuzzoli

1. **Call to order** – 1915 hrs.

2. **Approval of agenda**

A motion was made by **Mr. David** to accept the agenda of the February 16th meeting.

SECOND: **Ms. Davis**

ALL IN FAVOUR

3. **Adoption of minutes**

A motion was made by **Mr. Broatch** to accept the minutes of the January 24th, 2006 meeting.

SECOND: **Mr. David**

ALL IN FAVOUR

4. **Business arising from the minutes**

a) Jasper Conference – Mr. Dalwood

Mr. Dalwood indicated that he would give up mileage and the park pass fee to help defray the cost of the conference. This was refused by the board.

A motion was made by **Mr. Adams** that the expenditures remain the same as previous years.

SECOND: **Mr. Mitchell**

ALL IN FAVOUR

- b) Staff and Volunteer Dinner – Mr. Dalwood
Discussion followed regarding who would be included. Spouses of members are welcome to attend but members would pay the extra cost. RSVP is also required. The venue and date to be decided upon later. The total cost not to exceed \$700. A service recognition program was also mentioned but was tabled until the next meeting.

A motion to proceed with the staff volunteer dinner was made by **Mr. Mitchell**
SECOND: **Ms. Hood**
ALL IN FAVOUR

- c) Library Fees – Mr. Dalwood

Discussion began with a question of how many actual and paid memberships were on record. There were several changes to the fees structure (not listed here as they were superseded by later decisions recorded in the March 16th minutes)

Implementation to take place as of March 1, 2006 with notification placed in the newspaper and at the front desk.

An Ad Hoc committee, consisting of Ms. Maguire, Ms. Hood, and Mr. Dalwood, was struck to review the implementation of these new membership fees.

A motion to proceed was made by **Mr. David**
SECOND: **Mr. Broatch**
ALL IN FAVOUR

5. New Business

- a) Revised 2006 Budget – Mr. Adams, Mr. Dalwood

The Board had asked the Town for a 15% increase and was awarded a 3% increase. Mr. Adams explained the Board's position. Board members unanimously expressed disappointment with the Town's award. A discussion followed with board members agreeing that fees must be increased. Kudos to Mr. Adams and Mr. Dalwood for their work on the revised budget.

A motion to approve the newly revised budget was made by **Mr. Broatch**
SECOND: **Ms. Hood**
ALL IN FAVOUR

6. Reports

- a) **Treasurer's Report** – Mr. Adams
Mr. Adams presented the monthly financial statements.
A motion was made by **Mr. David** to accept the Treasurer's report.
SECOND: **Ms. Hood**
ALL IN FAVOUR
- b) **Strategic Plan Report**– Mr. Dalwood
No report.
- c) **Collections Report** – Mr. David
No report.
- d) **Building Report** – Mr. David, Mr. Dalwood
No report.
- e) **Fund Raising Report** – Mr. Mitchell
Mr. Mitchell reported that 30 Chinook Film Group DVD's have been donated to the library.
- f) **Librarian's Report** – Mr. Dalwood
Mr. David requested that a hard copy of membership transactions be made available to the front desk staff. This will be attended to by Mr. Dalwood.
- g) **Policy and Procedure** – Mr. Cocuzzoli
No report.
- h) **Personnel Report** – Mr. Dalwood
Ms. Leslie Morasch has been hired as a Public Services Assistant.
- i) **Town of Cochrane Report** – Ms. Davis
No report.

7. CORRESPONDENCE

A letter of resignation was received from Mr. Adams citing job commitments. The Board collectively expressed sincere regrets and thanked him for his expertise and hard work. Ms. Hood will act as temporary treasurer and Mr. Mitchell will act as chairperson until June.

8. In Camera

A motion was made by **Mr. David** to go In Camera at 2200 hrs.—in accordance with Section 17 the Freedom of Information and Protection of Privacy Act: *disclosure harmful to personal privacy*.

SECOND: **Mr. Broatch**
ALL IN FAVOUR

A motion was made by **Mr. David** to come out of Camera at 2215 hrs.
SECOND: **Mr. Broatch**
ALL IN FAVOUR

9. **Adjournment**

A motion was made by **Mr.David** to adjourn the meeting at 2217 hrs.

SECONDED: **Mr.Broatch**

ALL IN FAVOUR



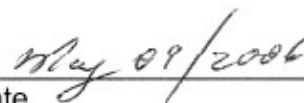
Signature



Date



Signature



Date