



Nan Boothby Memorial Library
405 Railway Street West
Cochrane, Alberta T4C 2E2
cochranepubliclibrary.ca

Cochrane Library Board Minutes



September 15, 2005

PRESENT

Maura McGuire – Chair
Murray Mitchell – Vice-Chair
Troy Adams – Treasurer
Lesley Morasch – Secretary
Dick Broatch
Adrian Dalwood – Librarian

ABSENT

Joanna Ridley
Nicholas David
Adamo Cocuzzoli

1. Call to order – 1915 hrs.
2. Approval of agenda

A motion was made by **Mr. Broatch** to accept the agenda for Sept. 15, 2005's meeting.

SECOND: **Ms. Morasch**

ALL IN FAVOUR

3. Adoption of minutes

A motion was made by **Mr. Broatch** to accept the minutes of June 23, 2005's meeting.

SECOND: **Ms. Morasch**

ALL IN FAVOUR

4. Business arising from the minutes

- a) Board Development Workshop – Adrian Dalwood

A reminder from Mr. Dalwood that the Board Development Workshop will be held from 7:00 P.M. – 10:00 P.M. on September 30, 2005 and 9:00 P.M. – 4:00 P.M. October 01, 2005.

- b) Library Survey Update – Adrian Dalwood

Two names were randomly picked from those who submitted the Library Survey to receive a lifetime membership. Approximately 2% of those who could respond to the survey.

- c) Writer-In-Residence

Fred Stenson will be the writer in residence starting in February 2006. Marina Endicott will stay on to handle the administrative aspects of the program. The budget for the Writer-In-Residence program has been funded by the Canada Council, AFA, the Cochrane Foundation, used book sales and corporate funding.

5. New Business

- a) 2006 Proposed Budget – Troy Adams
Mr. Adams has requested to carry this into the In-Camera session.
- b) 2006-2007 Committee Appointments – Maura Maguire
This will be tabled for the next CLB meeting.

6. Reports

- a) Treasurers Report – Troy Adams
Mr. Adams reviewed the Balance sheet, Income Statement and Statement of Fund Balances with the Board members. Please see the posted Treasures Report.
A motion was made by **Mr. Mitchell** to accept the budget.
SECOND: **Mr. Broatch**
ALL IN FAVOUR
- b) Strategic Plan – Adrian Dalwood
Mr. Dalwood provided an update on the strategic plan.
- c) Collections Report – Murray Mitchell.
No report.
- d) Building Report – Dick Broatch, Adrian Dalwood
Mr. Broatch will arrange to have two chairs repaired from the Boardroom.
Mr. Dalwood reports that the down spouts were vandalized on July 19, 2005 they have since been repaired.
- e) Fund Raising – Dick Broatch.
No report.
- f) Librarian's Report – Adrian Dalwood.
Mr. Dalwood reviewed the "Traffic Report" with the Board members. Please see the posted "Traffic Report" for specific details.
- g) Policy and Procedure Report – Adrian Dalwood.
No report
- h) Personnel Report—Adrian Dalwood
No report.

7. CORRESPONDENCE

The Board has received a letter from CUPE in which they listed two mediators that they have chosen to mediate if the situation arises. They have requested that the Board send them two mediators' names as well.

8. IN CAMERA

A motion was made by **Mr. Broatch** to go In Camera at 2030 hrs. in accordance with Section 17 the Freedom of Information and Protection of Privacy Act: *disclosure harmful to personal privacy*.

SECONDED: **Mr. Adams**

ALL IN FAVOUR

A motion was made by **Mr. Broatch** to come out of In Camera at 2330 hrs.

SECONDED: **Ms. Morasch**

ALL IN FAVOUR

The Chair requested a vote of support to continue discussions with the Library's lawyer, Colin Fetter, concerning the issues discussed at the Board Meeting of September 15, 2005. 2128 hrs.

Yes—**Mr. Broatch, Mrs. Maguire, Ms. Morasch**

Abstain—**Mr. Mitchell, Mr. Adams**

A motion was made by Mr. Mitchell to have the Board members agree to the general principles suggested in the Librarian's Employment Contract, which stated but was not exclusive to the salary offered to the Librarian. The salary proposed would be \$51,000.00 per year, plus benefits through the AUMA, not to exceed \$4,100.00 per year and 50% of Alberta Health Care.

SECOND: **Mr. Broatch**

ALL IN FAVOUR

9. ADJOURNMENT

A motion was made by **Mr. Adams** to adjourn the meeting at 2345 hrs.

SECONDED: **Ms. Morasch**

ALL IN FAVOUR.

Signature

Date

Signature

Date