



PRESENT

Maura Maguire – Chair
Jack Tennant – Vice Chair
Troy Adams – Treasurer
Lesley Morasch – Secretary
Murray Mitchell
Adrian Dalwood – Librarian

ABSENT

Truper McBride
Dick Broatch

-
1. Call to order – 1900 hours.
 2. Approval of agenda.
A motion to approve the agenda put forward by Jack Tennant.
SECOND: Lesley Morasch
ALL IN FAVOUR
 3. Adoption of the minutes.
A motion to approve the minutes of the Board meeting of February 19/04 was put forward by Troy Adams.
SECOND: Jack Tennant
ALL IN FAVOUR
 4. Business arising from the minutes.
 - a). Jasper Conference – Adrian Dalwood.
Adrian Dalwood, Dick Broatch and Liz (staff member) will be attending the Library Conference in Jasper from April 29th through May 2nd, 2004.
 5. New Business
 - a). Writer in Residence – Adrian Dalwood.

This program is in jeopardy for the 2004/2005 year. The Canada Council Grant has been denied, as the Writer in Residence will be the same person for more than two years. The AFA Grant has also been refused for the same reason. The Library and the Friends of the Library are funding the remainder of the season.

Options were discussed for funding such as private sponsorship or bringing in a different author. This will be brought forward for discussion at our next meeting – April 15, 2004.



b). Board Members Term of Office – Maura Maguire.

All board members 2 year term will be finished at the end of June 2004 except for Maura Maguire's which will continue until December 2004. Members were encouraged to renew their term for at least another year. This will also be brought forward for discussion at the April 15, 2004 Board Meeting.

6. Reports

a). Treasurer's Report – Troy Adams.

Troy reviewed the Treasurer's Report with the Board members. A motion was put forward by Lesley Morasch to accept the Treasurer's Report.

SECOND: Murray Mitchell
ALL IN FAVOUR

b). Strategic Report – Troy Adams.

None.

c). Collection Report – Murray Mitchell, Adrian Dalwood.

Adrian stated that at the beginning of March the Library staff would improve their cataloging and collecting of stats for non-fiction and fiction.

A SAIT student will be completing a month long practicum with the Library for the month of April. Her name is Julia Dion and will audit the collection of the circulating and non-circulating fiction collection.

d). Building Report – Adrian Dalwood.

Wind gusts have damaged the front doors, repairs will be required. The Town will be putting guardrails in place to prevent the winds from causing the doors to swing towards the building causing damage to the hinges.

The Library has run out of shelving and Adrian has requested \$3,000.00 for such shelves, which include shipping and installation.

A motion was put forward by Troy Adams to have this purchase approved by the Board.

SECOND: Jack Tennant
ALL IN FAVOUR



Nan Boothby Memorial Library Board Meeting Minutes
March 18, 2004

3/4

Adrian requests a purchase of a new computer, which includes a printer, scanner and fax for \$3,000.00.

A motion was put forward by Troy Adams to have this purchase approved by the Board.

SECOND: Lesley Morasch
ALL IN FAVOUR

e). Librarian's Report

The Library Report was reviewed with the Board Members. Items such as the Lois Hole Legacy Program is included along with the Kids Easter Party (April 03, 2004) with exciting guest star the "Mad Scientist). Pre registration is required.

Murray Mitchell put a motion forward to approve the Librarian's Report.

SECOND: Lesley Morasch
ALL IN FAVOUR

f). Friends Report – Adrian Dalwood.

There will be a used book sale the last Saturday in May with the proceeds going to the Writer in Residence Program.

g). Fund Raising – Jack Tennant.

None

h). Town Report.

None

i). Policy and Procedure.

None

7. Correspondence.

None

A motion was put forward by Jack Tennant to go In Camera at 2000 hours.

SECOND: Murray Mitchell
ALL IN FAVOUR

A motion was put forward by Jack Tennant to come out of In Camera at 2115 hours.

SECOND: Maura Maguire.
ALL IN FAVOUR



Nan Boothby Memorial Library Board Meeting Minutes
March 18, 2004

4/4

8. Adjourn.

A motion was put forward by Troy Adams to adjourn the meeting at 2120 hours.

SECOND: Murray Mitchell
ALL IN FAVOUR

Board Chair

Secretary