



Nan Boothby Memorial Library  
405 Railway Street West  
Cochrane, Alberta T4C 2E2  
cochranepubliclibrary.ca

COCHRANE LIBRARY BOARD  
MINUTES  
JUNE 17, 2004

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1/4

PRESENT

Maura Maguire – Chair  
Troy Adams – Treasurer  
Lesley Morasch – Secretary  
Dick Broatch  
Murray Mitchell  
Adrian Dalwood - Librarian

ABSENT

Jack Tennant – Vice Chair  
Truper McBride

1. Call to order – 1912 hrs.
2. Approval of agenda. Conference room prices will be added to the agenda. Maura Maguire wishes to add elections to the Board positions before adjournment. A motion was made by **Troy Adams** to accept the agenda.  
**SECOND: Dick Broatch**  
ALL IN FAVOUR
3. Adoption of minutes. A motion was made by **Troy Adams** to accept the minutes of March 20, 2004.  
**SECOND: Dick Broatch**  
ALL IN FAVOUR

GUEST SPEAKER: Marina Endicott – Writer in Residence.

Marina spoke of the benefits, as well as a brief history of her personal experience, of the “Writer In Residence” program. Marina suggested other avenues for funding such as a fundraiser; an anthology of past Writers in Residence contributing stories. The presentation was inspiring and further convinced the Board as to how fortunate we are to have this program that enriches our lives. Marina asked us to consider providing funds for this program to continue until the fall of 2005. At which time provincial/ federal funding should be in place.

A motion was put forward by **Troy Adams** to endorse and fund the Writer In Residence program until the fall of 2005. \$ 7,500.00 will be budgeted for by the Board with an additional \$ 5,000.00 donated by “The Friends”.

**SECOND: Dick Broatch**  
ALL IN FAVOUR

4. Business arising from the minutes.  
None.



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5. New Business.

a) Conference Room Prices – Troy Adams

It was agreed upon by all Board members that the fee structure for renting the Library Board Room as of August 4<sup>th</sup>, 2004 would be as follows:

\$10.00/hour non-profit organizations

\$20.00/hour for profit organizations

10% increase for coffee supplies and use of audio-visual equipment

A motion was put forward by *Troy Adams* to approve the new fee structure.

SECOND: *Lesley Morasch*

ALL IN FAVOUR

6. Reports.

a) Treasurer's Report – Troy Adams.

The report was reviewed by Troy with the Board Members. A motion was made by *Dick Broatch* to accept the Treasurer's Report.

SECOND: *Murray Mitchell*

ALL IN FAVOUR

b) Strategic Planning – Troy Adams.

Troy stated that we should continue to work towards having the staffs' objectives relate to the current Strategic Plan. Adrian will continue to track performance to meet these objectives. A review will be scheduled for the September 2004 Board Meeting.

c) Collections Report – Murray Mitchell, Adrian Dalwood

Adrian would like to report that additions to the "Easy Children's Collection" are now available as a result of the survey sent out to the public.

d) Building Report – Adrian Dalwood, Dick Broatch

Dick reports that housings are being built to hold the folding chairs along with a base with castors for the podium. The carpenter who is constructing these is very reasonable with his pricing and will not be any more than \$500.00.



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A motion to approve the above expense was put forward by *Dick Broatch*.

SECOND: Troy Adams

ALL IN FAVOUR

- e) Librarian's Report – Adrian Dalwood.

A report was given Adrian to the Board members to review.

- f) Friend's Report – Dick Broatch.

No report.

- g) Fund Raising Report – Jack Tennant.

No report.

- h) Town Report – Truper McBride.

No report.

- i) Policy and Procedures – Maura Maguire.

No report.

7. Correspondence.

A reply from the secretary, Lesley Morasch, will be sent to Mr. G. Axelson with regards to his application for the position of Library Board Member.

Two requests from the public to have been made in support of having the TAL system used by the Nan.

A thank-you from Liz Wesseling was sent to the chairperson, Maura Maguire.

A motion to go in camera was made by *Troy Adams* at 2057 hrs.

SECOND: Lesley Morasch

ALL IN FAVOUR

A motion to come out of in camera was made by *Dick Broatch* at 2200 hrs.

SECOND: *Troy Adams*

ALL IN FAVOUR

8. Elections to Board positions – Maura Maguire

A motion was put forward by *Lesley Morasch* to reinstate Maura Maguire as **Chairperson** for the next term.

SECOND: *Murray Mitchell*

ALL IN FAVOUR



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*Murray Mitchell* will stand as **Vice chair** for the next term – this was unanimously accepted.

*Troy Adams* will stand to continue with his position as **Treasurer** – this was unanimously accepted.

*Lesley Morasch* will stand to continue with her position as **Secretary** – this was unanimously accepted.

9. Adjourn.

A motion was made by *Troy Adams* to adjourn the meeting at 2210 hrs.

SECOND: *Murray Mitchell*

ALL IN FAVOUR