

MAY 15, 2003 – MINUTES
NAN BOOTHBY MEMORIAL LIBRARY

PRESENT

Jack Tennant – Vice Chairperson
Troy Adams – Treasurer
Lesley Morasch – Secretary
Dick Broatch – Trustee
Maura Maguire – Trustee
Truper McBride – Trustee
Adrian Dalwood – Librarian

ABSENT

Cheryl Severns - Chairperson
Murray Mitchell - Trustee

1. Call to order 1910 hrs.

MOTION: MAURA MAGUIRE
SECOND: TROY ADAMS
ALL IN FAVOUR

2. Approval of Agenda for May 15, 2003.

MOTION: MAURA MAGUIRE
SECOND: TROY ADAMS
ALL IN FAVOUR

3. Adoption of the minutes of March 20, 2003.

MOTION: DICK BROATCH
SECOND: TROY ADAMS
ALL IN FAVOUR

4. Business arising from the minutes.

- a). Guidelines for use of Library Facility.

Maura Maguire presented Guidelines for the use of the Library Boardroom. This was reviewed by the board members that were present.

MOTION: TO APPROVE THE GUIDELINE - TROY ADAMS
SECOND: DICK BROATCH
ALL IN FAVOUR

Dick Broatch has spoken with a representative from Bud's Office Furniture with regards to a boardroom table, chair, white board, corkboard and lectern. Dick will have some figures for next meeting.

b). Collective Agreement – Adrian Dalwood.

A letter from CUPE was received by Adrian suggesting a joint benefits committee should be formed prior to negotiations. The new shop steward is Paula Grewer, Lloyd Meyers is also a shop steward.

MOTION: TO HAVE TRUPER MCBRIDE (LEAD), MAURA MAGUIRE AND TROY ADAMS SIT ON THE JOINT COMMITTEE FOR BENEFITS. – LESLEY MORASCH

SECOND: DICK BROATCH
ALL IN FAVOUR

MOTION: A CONGRATULATIONS BE GIVEN TO PAULA GREWER FOR HER APPOINTMENT AS SHOP STEWARD.- JACK TENNANT.

SECOND: MAURA MAGUIRE
ALL IN FAVOUR

5. New Business

a). Auditor's Report – Adrian Dalwood

Council passed the Auditor's Report. According to Truper, the perception from the gallery is that, a presentation should have also been made of the report along with the submission. Troy Adams reviewed the Auditor's Report with the Board. Jack Tennant questioned why the library has a long-term investment.

MOTION: TREASURER TO REPORT POSSIBLE ALTERNATIVE TO LONG TERM INVESTMENT – TROY ADAMS

SECOND: DICK BROATCH
ALL IN FAVOUR

b). Strategic Plan – Troy Adams (tabled).

c). Collection Committee – Murray Mitchell (tabled).

d). Building Report – Adrian Dalwood.

The infestation of ants in the Library has been taken care of.

e). Librarian's Report – Adrian Dalwood.

(see attached)

The newly developed Library Survey was discussed and approved. Suggestions of how the Library will make this survey available to the public were also discussed. Adrian suggested through our web site, Truper will explore the possibility of enclosing the survey in the utilities bill. The results of the survey will be ready for Sept. meeting.

MOTION: TO APPROVE THE LIBRARY SUREVEY – MAURA MAGUIRE
SECOND: LESLEY MORASCH
ALL IN FAVOUR

f). Friends Report – Dick Broatch

Dick attended the last Friends meeting. He has also contacted the High School for students to attend the Library on Friday May 23rd. to set up the books for the Friends book sale. The book sale starts for a week on May 24th. A \$10.00 gift certificate will be issued to each of the students.

The cabinets that the Friends and the Board ordered should be here early in June.

g). Fund Raising – Jack Tennant

There is nothing new to report on fund raising.

h). Town Report – Truper McBride

Truper will work towards a level of awareness between the Town and the Library. A report on “Wired West” will be available in September.

i). Policy and Procedure – Cheryl Serverns (tabled).

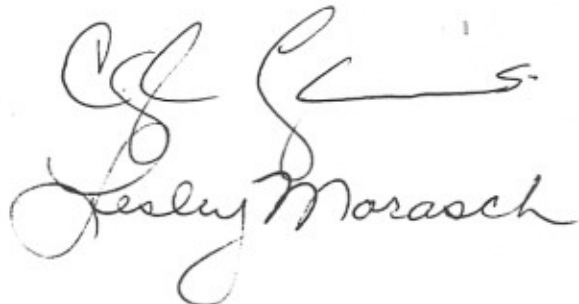
7. CORRESPONDENCE

Adrian reports that an application was submitted from Penny Arneson to become a Board member.

From the suggestion box: what happens with the New Book Section after three months? These books are put into regular shelving. A memo will be issued stating that the New Book Section will now remain for one year. A request that the medical books be updated. The bathroom doors not be locked. The “counter” wastes electricity. The Board should refrain from “hiding” behind In Camera Sessions. Board members should use the library.

8. ADJOURN

MOTION: TO ADJOURN AT 2055 HRS. – MORIA MAGUIRE
SECOND: TROY ADAMS
ALL IN FAVOUR



Lesley Morasch