

JUNE 19, 2003 – MINUTES NAN BOOTHBY MEMORIAL LIBRARY

PRESENT

Cheryl Severns – Chairperson
Jack Tennant – Vice Chairperson
Lesley Morasch – Secretary
Dick Broatch – Trustee
Maura Maguire – Trustee
Truper McBride – Trustee
Murray Mitchell - Trustee
Adrian Dalwood – Librarian

ABSENT

Troy Adams - Treasurer

1. Call to order – 1900 hrs.
2. Approval of the agenda – MOTION: TRUPER MCBRIDE
SECOND: LESLEY MORASCH
ALL IN FAVOUR
3. Approval of the minutes – May 15, 2003 MOTION: TRUPER MCBRIDE
SECOND: MAURA MAGUIRE
ALL IN FAVOUR
4. New Business
 - a). Town Delegation – Brenda Rowmanchuk
- Laurie Lepnitz
- Jullian deCocq

Brenda Romanchuk reviewed the relevant legislation governing municipal libraries. The delegation explained that the Town does have the power to intervene, however they have absolutely no wish to take over the board. They become involved only if needed with strictly financial management and not managing the library. The Town expressed absolute confidence in the Library Board.

5. Business arising from the minutes
 - a). Application for approval for Board Member – Adrian Dalwood.

It was moved that the application for approval go “In Camera”.

MOTION: LESLEY MORASCH
SECOND: TRUPER MCBRIDE
ALL IN FAVOUR

b). Collective Agreement – Adrian Dalwood

Truper McBride will not take the “lead” for the benefits committee working with CUPE. Maura Maguire will become the “lead” with Truper remaining as a member. As wages and benefits will be a large part of the new agreement Truper suggested that a professional negotiator be hired. Maura Maguire will also consider being a member of the negotiating committee.

6. Reports.

a). Treasurer’s Report – Adrian Dalwood for Troy Adams.

The board found no issues with the Treasurer’s Report.

b). Strategic Planning Report – tabled until Sept.18/03 meeting.

c). Collections Committee Report – Murray Mitchell.

Nothing new to report.

d). Building Report – Adrian Dalwood.

The duct system requires cleaning. Diamond Willow Cleaning will complete this task for \$1,444.50. The Town will pay \$800.00 of this bill with the remaining cost being covered by the library (\$644.50). Motion was made to have the Library’s duct system cleaned.

MOTION: ADRIAN DALWOOD

SECOND: MAURA MAGUIRE

ALL IN FAVOUR

e). Librarian’s Report – Adrian Dalwood.

There have been 4,300 copies of the Library survey printed. They will be sent out in the utilities bill and the remaining copies will be at the library. An incentive for submitting the completed survey by August 29, 2003 is a lifetime membership to the NAN BOOTHBY MEMORIAL LIBRARY!

Adrian moved that Elizabeth Wesley become Library Assistant I, and that K. Farmer become Library Clerk I.

MOTION: ADRIAN DALWOOD

SECOND: LESLEY MORASCH

ALL IN FAVOUR

Adrian moved that Lloyd Meyers and Mona Fox job-share the janitorial position with no extra cost being incurred by the Library.

MOTION: ADRIAN DALWOOD

SECOND: LESLEY MORASCH

ALL IN FAVOUR

The page position is open and an advertisement has been placed.
Adrian presented his newly designed application form for Board members. A motion was made adopt the new application form.

MOTION: ADRIAN DALWOOD
SECOND: LESLEY MORASH
ALL IN FAVOUR

Move to go "In Camera".

MOTION: MURRAY MITCHELL
SECOND: TRUPER MCBRIDE
ALL IN FAVOUR

Move to go come out of "In Camera".

MOTION: MURRAY MITCHELL
SECOND: TRUPER MCBRIDE
ALL IN FAVOUR

From the "In Camera" session the appointment of the new Board member(s) will be deferred until September when all new Board members will receive orientation. A letter of acknowledged for her application will be sent to Penny Arneson.

It was moved that the "Garage Sale Web-Page" would continue only if the Times Newspaper will continue with the Library Column.

MOTION: TRUPER MCBRIDE
SECOND: DICK BROATCH
ALL IN FAVOUR
OPPOSED – MURRAY MITCHELL

Motion to accept Librarian's Report.

MOTION: TRUPER MCBRIDE
SECOND: MAURA MAGUIRE
ALL IN FAVOUR

f). Friend's Report – Dick Broatch

The "Friends" we very impressed with the arrival of the new cabinets that they had ordered in May.

The money from the book sale totaled \$1,154.04 with \$120.00 going toward gift certificates to the students who so enthusiastically helped with the stacking of the books.

Dick also reports that a package quote has been given by Bud's Furniture to supply the Library's Boardroom with a table, chairs, white board etc. for \$7,120.00. A motion was made to get at least one more quote.

MOTION: MURRAY MITCHELL
SECOND: CHERYL SEVERNS
ALL IN FAVOUR

g). Fund Raising Report – Jack Tennant
No report.

h). Town Report – Truper Mcbride.
No report.

i). Policy and Procedure Report – Cheryl Severns.
No report.

7. Correspondence.
None.

8. Elections for Board Positions.

Chairperson – Maura Maguire graciously accepted this position with unanimous support from all Board members.

Vice chairperson – Jack Tennant will remain in this position.

Treasurer – Troy Adams will remain in this position.

Secretary – Lesley Morasch will remain in this position.

A motion to support the members elected into the vacant positions was made.

MOTION: TRUPER MCBRIDE
SECOND: CHERYL SEVERNS
ALL IN FAVOUR

9. Adjourn – 2130 hrs.

MOTION: CHERYL SEVERNS
SECOND: LESLEY MORASCH
ALL IN FAVOUR