

**NAN BOOTHBY MEMORIAL LIBRARY
MINUTES OF LIBRARY BOARD MEETING
March 21, 2002**

PRESENT: Alex Cathcart, Treasurer
Ann Pedersen, Secretary
Troy Adams, Trustee
Murray Mitchell, Trustee
Adrian Dalwood, Librarian
Judy Stewart, Town Representative

ABSENT: Cheryl Sevrens, Chairman; Jack Tennant, Trustee

CALL TO ORDER: The meeting was called to order at 7:00 p.m.

AGENDA: Agenda was approved as distributed.

Cathcart/Mitchell
Carried
2002/18

ADOPTION OF MINUTES:

MOTION: that the Minutes of February 21, 2002 be approved as amended.
Amend as follows: The Standing Committee "Collection Development" is chaired by Troy Adams.

Cathcart/Adams
Carried
2002/19

Rowena Lunn and Karen Lebuic from Marigold Library Systems gave a presentation, explaining what our costs would be and the benefits we would receive. This will be discussed at the April meeting.

BUSINESS ARISING FROM THE MINUTES:

a) Sunday Opening: Personnel Plan was presented to cover Sunday Opening.

Motion: that the Personnel Plan be adopted as presented, with the amendment that the Library Clerk Position be changed to read "minimum of Grade 10 education." and the Page hours be increased to include Sunday.

Cathcart/Adams
Carried
2002/20

b) Union negotiating team will meet again to clarify 29.0.1 (Illegal Strike) ; holidays for Sunday opening and Vacation time for staff.

c) Arbitration decision has not yet been received.

REPORTS:

FINANCIAL: **Motion:** that the Financial Report be received for information.

Mitchell/Stewart
Carried
2002/21

Reports: continued

LIBRARIAN: Motion: that the Librarian's Report be accepted as distributed.

Cathcart/Mitchell
Carried
2002/22

FRIENDS OF THE LIBRARY:

If a grant proposal to Cochrane Community Grant Program is successful, the Friends will pay the balance for a large projection screen.

Friends will meet with the Mayor in an informal session to define their role in the library. A joint meeting with Board was proposed, possibly sometime in April.

Motion: that the Board and the Friends have an informal joint meeting.

Cathcart/Adams
Carried
2002/23

Motion: that the Friend's report be received for information.

Mitchell/Pedersen
Carried
2002/24

NEW BUSINESS

a) Security Gate - Adrian will check out various types of gates and their costs while at the Jasper Conference.

Motion: that Adrian provide a report on the gates and their costs at the next meeting.

Cathcart/Mitchell
Carried
2002/25

CORRESPONDENCE:

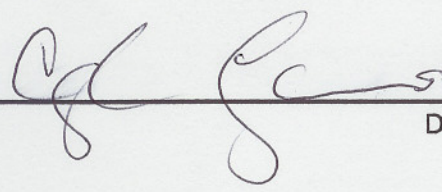
Re Board Vacancies: Vacancies will be advertised in Cochrane and Rockyview, closing date for applications is April 12th. If necessary, it can be extended and advertised in the Town news letter on April 15th.

OTHER:

- Board members were encouraged to attend Board Development Seminar on March 23, 2002.
- Troy and Collection Development committee will investigate pros and cons of Marigold and report to the next Board meeting:
- Damaged soffits will be repaired by Town.
- Audit was completed today.

ADJOURNMENT: Troy moved that the meeting adjourn at 10:00 p.m.

The next meeting of the Board will be April 18th at 6:00 p.m. Please NOTE: 6:00 P.M.



 CHAIRMAN

 DATE

02-04-18