

**NAN BOOTHBY MEMORIAL LIBRARY  
MINUTES OF LIBRARY BOARD MEETING  
June 20, 2002**

**PRESENT:**

Cheryl Sevrens, Chair  
Ann Pedersen, Secretary  
Jack Tennant, A/Vice Chair  
Troy Adams, Trustee  
Lesley Morasch, Trustee

Alex Cathcart, Treasurer  
Adrian Dalwood, Librarian  
Judy Stewart, Town Representative  
Murray Mitchell, Trustee  
Dick Broatch, Trustee

**CALL TO ORDER:** The meeting was called to order at 8.02 p.m.

**AGENDA:** Agenda was approved as distributed.

Cathcart/Pedersen  
Carried  
2002/37

**ADOPTION OF MINUTES:**

**MOTION: that the Minutes of May 16, 2002 be approved.**

Stewart/Cathcart  
Carried  
2002/38

**BUSINESS ARISING FROM THE MINUTES:**

a) **Motion: that Troy proceed with his Marigold Proposal.**

Stewart/Cathcart  
Carried  
2002/39

A sub committee was formed to address the Proposal which will meet over the summer. Troy is Chair, members are Murray, Jack, Alex, Leslie, Adrian, Dick.

Adrian will talk to Community Development to see if anyone is available to conduct a workshop on Strategic Development during the summer.

**REPORTS:**

**FINANCIAL: Motion: that Alex and Cheryl sign the Audit.**

Stewart/Pedersen  
Carried  
2002/40

**Motion: that the Financial Report be accepted as distributed.**

Stewart/Mitchell  
Carried  
2002/41

**LIBRARIAN:**           **Motion: that Library Assistant I - Technical Assistant position be revised from a job share to a single position to be filled by Linda Sailer for approximately 24 hours per week.**

Cathcart/Broatch  
Carried  
2002/42

- New union shop stewards are Linda Sailer and Lloyd Myers, Judy Fahlman and Eva Syberden are now Subchair V.P.s.
- Adrian was asked to list the demographics of patrons if the software is capable of it.
- Jack and Adrian will work on a way to show Staff and the Friends the Board's appreciation of the hard work they do.

**Motion: that the Librarian's report be accepted.**

Cathcart/Adams  
Carried  
2002/43

**FRIENDS:**

- Book and plant sale were disappointing this year.
- Books have to be more mobile - possibly kept on shelves in the basement rather than in boxes.
- Cheryl attended a Friends meeting in order to show appreciation and to encourage them. Possibility of a representative of the Friends attend Board meetings will be looked at.

**POLICIES:**

- Work has been done on the Policies but is being slowed due to time constraints. Brenda Romanchuk requires a copy of the revised Policies as soon as they are ready.

**NEW BUSINESS:**

- a) Committees: Marketing, Collection Development, Planning and Policies were asked to have a Plan of Action prepared for the September board meeting.

**CORRESPONDENCE:** Letter received from Brenda Romanchuk informing us that By Law 10/00 has been rescinded by By Law 14/02 which now states that we "may" have one resident from Rockyview rather than we "shall" have one resident from Rockyview.

**ELECTIONS:** The executive for 2002-2003 is: Chair: Cheryl Sevrens; Vice Chair: Jack Tennant; Treasurer: Troy Adams; Secretary: Lesley Morash

**Moved by Judy Stewart that the meeting go in camera.**

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Chairman

Date

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**In Camera Session:**

**a) Paula Grewar - Union Grievance:**

- Mrs. Grewar has put in a grievance to the union saying that she is getting 32 hours per week instead of the 37.5 hours she had previously. Union Representative Tom O'Leary claims she must have the same amount of hours as previously or he will take it back to the Arbitrator.
- A meeting is scheduled for July 5th at 10 a.m. with Mrs. Grewar; Librarian; Linda Sailer, Shop Steward; either Judy Fahlman or Eva Syberdan, subchair V.P.s.; Jack Tennant, Vice Chair; Cheryl Sevens, Chair. Judy Stewart, Town Representative; in order to resolve this matter.
- A letter will be sent to Tom O'Leary, CUPE, stating that the paper work for back pay is complete. It is awaiting a statement of Mrs. Grewar's earnings while she was not employed by the Library.

**b) Discussion of Benefits:** Cost of benefits with various inclusions was looked at.

**c) Legal Costs.**

Adrian will prepare a letter for Cheryl's signature to be sent to the Editors of both newspapers stating various positive things about the library and mentioning the amount of money spent for legal fees, indicating that it includes fees for both union negotiations and arbitration.

**Moved by Judy Stewart that the meeting leave the In Camera session.**

**Motion: that Mrs. Grewar be offered 32 hours per week as the Arbitrator indicated that he normally worked between 30 to 35 hours per week.**

**Tennant/Adams  
Carried  
2002/43**

**Motion: that the Board will not offer Benefits for the present Contract.**

**Cathcart/Stewart  
Carried  
2002/44**

**Motion: that the Board send a letter to the Editor of both newspapers outlining positive things accomplished by the Library and stating that legal fees have been paid and indicating that the fees include both union negotiations and arbitration.**

**Stewart/Pedersen  
Carried  
2002/45**

**Moved by Judy, seconded by Jack that the meeting adjourn at 10:30 p.m.**

**Chair \_\_\_\_\_ Date \_\_\_\_\_**